

SHOP COUNSELOR (FILMMAKING)

Job Description: Shop Counselors, of whom there are typically 1-3 per shop, work under the direction of the Head of Shop and in concert with CIT's to maintain the successful daily operation and weekly scheduling of a designated shop area. Typically, these staff members work every day from 9 AM to 6 PM, with one hour off per day (in addition to two hours off midday for lunch and rest hour), and one day off per 7-day week. It is up to the Head of Shop to determine, in coordination with their shop staff (i.e. Shop Counselors and CIT's), the shop program/schedule for the summer. Shop Counselors work closely with the campers, helping to inspire each camper and give each the skills to bring their artistic visions into reality.

Shop-specific duties for this position include: Assisting campers with the writing, casting, directing, filming, editing, and producing of short films; Overseeing the filming and editing of an "Orientation Video" during the first few days following staff arrival in June (and before camper arrival some days later) to help introduce new members of the community to the camp's many shops and their staff; Assisting/advising in the documentation of all summer performances; Maintaining a rigorous schedule of performances and coordinating with other Shop Heads (especially in the Performing Arts) to ensure videographic needs are met; Troubleshooting technical issues related to film equipment and editing software; Overseeing all media management for campers, CIT's and staff, and maintaining an organized archive of recorded materials; Organizing and hosting, in coordination with the Evening Activities Organizer(s), an end-of-summer Film Show, which gives campers the opportunity to present their finished films to a camp-wide audience.

Additional duties include: Helping to maintain the facilities, equipment, and materials used by the shop throughout the summer; Developing with fellow staff a program and schedule that sufficiently satisfies the demand, education, and interests of campers; Assisting in the de-winterization and winterization of assigned shop spaces across camp prior to and following the arrival and departure of enrolled campers; Encouraging and helping with the install of camper work during camper exhibitions; Helping to secure and store finished camper work.

Some undergraduate study (or comparable work experience) related to Filmmaking required. Must be able to navigate rough terrain. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions of the position.

Lodging: Dorm-style housing, a short walk from all other camp amenities

Dates of Employment: June 19, 2024 - August 19, 2024

Salary range: \$2,600-\$4,100 for the whole season